



Reply to: (785) 296-3565 FAX (785) 296-5509
Bureau of Water - Geology Section
1000 S.W. Jackson Street, Suite 420
Topeka, Kansas 66612-1367

KANSAS DEPARTMENT OF HEALTH & ENVIRONMENT

PROCEDURE FOR REQUESTING A WAIVER TO ALLOW LESS THAN 20 FEET OF GROUT IN A WATER WELL

Procedure #: WWP-3

Narrative:

The purpose of this guidance is to outline what is required by the Kansas Department of Health and Environment (KDHE) when requesting a waiver to the 20 foot grout requirement of K.A.R. 28-30-6(b). The following elements should be included in the waiver request. The waiver request is then reviewed by KDHE and the appropriate parties notified by KDHE's approval or denial of the waiver request.

Procedure:

1. The waiver request must be submitted to KDHE in writing and shall contain all information relevant to the request, as required under K.A.R. 28-30-9.
2. A thorough and detailed explanation of why a waiver is needed must be provided. KDHE in most cases only grants approval of a waiver request when the well is less than 20 feet deep or if the top of the producing interval is encountered at a depth less than 20 feet deep.
3. The well owners name, signature, address and date must be provided.
4. A drawing, sketch or a map must be attached to the request, showing the location of the wells and pertinent features in the vicinity such as roads, buildings, parking lots, property lines, etc. Correct legal description defining the nearest 10 acre tract, 1/4, Section, Township and Range.
5. The number of wells to be covered by the waiver request.
6. Estimated depth to the water table.
7. A diagram indicating the proposed well configuration.
8. A statement that the well(s) shall be grouted from a maximum of one foot below ground surface to within one foot above the screened section shall be provided, if the well is less than 20 feet deep.

(Over)

9. The request shall be made 30 days in advance prior to the actual beginning date of the project. The request for waiver must be pre-approved by the local city, county, groundwater management district and/or the local environmental protection program, in the area the waiver request is located. Documentation of the pre-approval must be provided with the waiver request.
10. If a waiver request is granted by KDHE, the letter authorizing the request must be sent to KDHE attached with the water well record (WWC-5 form) of the first well that the request was granted on.
11. Upon completion of the project the wells covered by the waiver shall be plugged in accordance with K.A.R. 28-30-7.